



Project Steno
9 Hammond Street
Worcester, MA 01610
508-438-0314

Application for \$1,000 Merit Award

140-in-1 and 225-in-2 Incentive Programs

Your Name: _____ Application Date: _____

Email: _____ Cell phone: _____

Street: _____ City/State/Zip: _____

School/Program: _____ Instructor: _____

Which award are you applying for?

____ 140-in-1 Merit Award granted to a stenographic student who attains 140 wpm in one year*

____ 225-in-2 Merit Award granted to a stenographic student who attains 225 wpm in two years*

*start date is from the student's first day in a machine shorthand class (intro courses do not count)

Application must be submitted no later than 30 days after passing the qualifying speed test.

Student must complete both pages of this application and submit all documents to Project Steno at the same time. Incomplete applications will not be considered.

Please attach the following items to your application:

- Your court reporting school transcript from enrollment to today.
- A letter from your instructor certifying your start date and date you passed your speed test. It shall also specify which dictation type (Testimony, Literary, Jury Charge), duration of test in minutes, that the test was on unfamiliar material, and your accuracy percentage. (95% accuracy on a five-minute test is the minimum requirement.) *Written confirmation of your achievement by your school/instructor is mandatory. The letter from your instructor must be signed, dated, and contain his/her contact information (name, phone, email).*

This merit award is made at the discretion of Project Steno. A member of the Project Steno team will confirm receipt of your application. You may be requested to attend a telephonic or Zoom interview.

I hereby certify that I have passed a steno speed test at _____ wpm for five minutes with at least 95% accuracy and that this test was on unfamiliar material. I further certify that all information provided to Project Steno is true and accurate. If I am a recipient of this award, I give Project Steno permission to use my name and my photograph in its publications and on social media. I will respond to all inquiries from Project Steno in a timely fashion.

Signature: _____ Date: _____

Return this completed form and required documents by mail to Project Steno at the above address, or by email to Awards@ProjectSteno.org, or by fax to 508-753-9284.

Merit Award Applicant's Name: _____

1. How did you hear about court reporting?
2. Have you been to Project Steno's website or Youtube Channel?
3. Have you seen our video *The Best Career You Never Heard Of!* or any of our student videos?
4. Describe your practice/class time regimen or routine for the past year. Has it changed? How?
5. What are your work hours each week? Has that been the case since you began school?
6. Do you speak another language? Are you fluent? When did you learn?
7. Have you ever played an instrument? If yes, which one? Have you ever performed in a recital?
8. Have you ever competed on a team (e.g., sports, debate, dance)? If yes, describe briefly.
9. How many books per year do you read? What is the last book you have read?
10. Do you play board games or video games? Which ones?
11. What social media groups do you belong to or follow, and on which platforms? (Facebook, Twitter, Instagram, Reddit, etc.)
12. Many states require reporters to be licensed. Is there any reason, such as a criminal record, that would prevent you from becoming a licensed court reporter or notary public?
13. Reporting is a profession, and professionals belong to associations. For reporters, that's your state association and NCRA. Do you belong to any court reporting associations? If yes, which associations?
14. What are your ideas on how to reach others like you?